

**AMERICAN PAYROLL ASSOCIATION**

**HARTFORD CHAPTER**

**An Autonomous and Independent Chapter of the PayrollOrg.**

**PO Box 98**

**Poquonock, CT 06064**

President: Gail Ryan, CPP, SS&C Technologies, gryan@sscinc.com

Vice President: Donna Brainard, CPP, TRC Solutions Dbrainard@trcsolutions.com

Secretary: Gwendolyn Carty, Enterprise Holdings, Gwendolyn.D.Carty@ehi.com

Treasurer: Frances Ocansey, CPP

Welcome Committee Chair: Gwendolyn Carty, Enterprise Holdings, Gwendolyn.D.Carty@ehi.com

## **Quarterly Meeting Announcement**



### Thursday, March 21, 2024



**The Nutmeg Restaurant**

**297 S. Main St. Rt. 5**

**East Windsor, CT**

**Phone: 860-627-7094**

## <http://www.nutmegrestaurant.com>

**Business Continuity**

Presented by: **Kevin Kolstad - Enterprise Mobility**

This presentation will provide valuable insight into the importance of a well planned and executed Business Continuity Plan.

**Presentation Focal Points:**

* Introduction to Business Continuity
* Potential situations that would put your Business Continuity plan to work
* Business Continuity Team
* Communications and Contacts
* Business Processes
* Business Continuity Plan Implementation
* Requirements
* Reporting
* Appendices

**Kevin Kolstad** is the Property Development and Facilities Manager at Enterprise Mobility, where he has been employed for 33 years. He has worked in Facility Management for 24 of his 33 years at Enterprise. He currently oversees 70 facilities, which includes 2 Airport locations and 1 car sales office in the Southern New England Area and has a staff of 3 employees. Kevin graduated with bachelor’s degree in Sociology with a Minor in Criminal Justice from Villanova University.

**Events for the Evening:**

5:00-5:30 Networking – Bring your business cards!

5:30-6:30 Dinner

6:30-8:30 Speakers/Q&A

8:30 Chapter Business

**DIRECTIONS TO: The Nutmeg**

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| **From Hartford:** Take 91 North to Exit 35A Bissell Bridge - RT 291 East. Follow RT 291 over Bissell Bridge to Exit 4. Take a Left at the Light,  Follow RT 5 North, 4.5 Miles,  Nutmeg Restaurant is on the Right.  OR  Take 91 North to Exit 44.  Right at the end of ramp.  Nutmeg Restaurant is 3.5 Miles on the Left. | **From Springfield:** Take 91 South to Exit 44.  Right at the end of ramp.  Nutmeg Restaurant is 3.5 Miles on the Left. |

**HARTFORD CHAPTER – AMERICAN PAYROLL ASSOCIATION**

**QUARTERLY MEETING RESERVATION**

**March 21, 2024**

5:00 PM TO 8:30 PM

**The Nutmeg Restaurant**

**Registration is $60.00**

Reservations **and** checks must be received no later than

## **March 15, 2024**

**Name Company Name Phone # Email APA National Member ID**

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Please make checks payable to: APA - HC (Fed. Tax ID# 47-5032410)

***Please include this completed form with remittance to*:**

**APA Hartford Chapter**

**PO Box 98**

**Poquonock, CT 06064**

**gryan@sscinc.com**